



## Student Board of Directors Application Packet

Dear Student,

Thank you for your interest in participating in the Student Board of Directors Program at the Federal Reserve Bank of Kansas City, Omaha Branch. Please complete this application packet, which includes the following forms:

- Student Information Form
- Student Essay
- Teacher/Administrator Recommendation Letter
- Waiver of Liability
- Emergency Contact Information Form
- Image Waiver and Release Form
- Attendance Policy Acknowledgement

Please mail, email or fax the completed application packet and signed releases to my attention at the address listed below for consideration into the Student Board of Directors Program by October 7, 2016.

Sincerely,

A handwritten signature in cursive script that reads "Nicole Connelly".

Nicole Connelly  
Student Board of Directors Coordinator  
Federal Reserve Bank of Kansas City, Omaha Branch  
2201 Farnam Street  
Omaha, NE 68102  
[Nicole.Connelly@kc.frb.org](mailto:Nicole.Connelly@kc.frb.org)  
Phone: 402-221-5622  
Fax: 303-572-2398  
[www.KansasCityFed.org](http://www.KansasCityFed.org)



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Omaha Branch

## Student Board of Directors Application Packet

### Student Information Form

Student Name: \_\_\_\_\_ Year in School: \_\_\_\_\_

Home or Cell Number: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

School Name: \_\_\_\_\_

School Involvement/Memberships/Recognitions \*:

Involvement/Memberships/Recognitions Outside of School \*:

Interests/Hobbies \*:

Shirt Size: \_\_\_\_\_ GPA: \_\_\_\_\_

Do you plan to attend college? If so, where? \_\_\_\_\_

Are you employed? If so, where? \_\_\_\_\_

By signing below, I attest that the information in this application packet is accurate to the best of my knowledge.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Reviewed by School Official

Print Name and Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*\*Please indicate information for all four years of high school, and if additional room is needed, please attach another page to this document*



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## **Student Board of Directors Application Packet**

### **Student Essay**

Write a brief essay detailing either an obstacle you've faced and how you have overcome it, or a barrier you face to your continued education and your plan for overcoming that barrier. Please keep the length of the essay within 200 to 500 words.



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## **Student Board of Directors Application Packet**

### **Teacher/Administrator Recommendation Letter**

Please submit a recommendation letter from a teacher or administrator who is familiar with you and your work. The recommendation letter needs to be on school letterhead and include the school name, address, and phone number, as well as the teacher/administrator's name and contact information. The recommendation letter is due with the rest of the completed application packet.



## **Student Board of Directors Application Packet**

### **WAIVER OF LIABILITY FOR A MINOR<sup>1</sup>**

***THIS IS AN IMPORTANT LEGAL DOCUMENT. PLEASE READ CAREFULLY.***

#### **Acknowledgment and Grant of Permission:**

By signing this form:

- I represent and warrant that I am the parent or legal guardian of the participant, a minor (“Minor”). I further warrant that I have the authority to sign this document on Minor’s behalf.
- I grant permission for Minor to participate in the Student Board of Directors program (the “Program”).
- I understand that the Program will include an overnight trip and local travel around the Kansas City metropolitan area, and that such travel may include transportation via bus, public transportation, car, and airplane.
- I understand that, as part of the overnight trip to Kansas City, the Program will include an overnight stay at a hotel in Kansas City and travel around the Kansas City metropolitan area.
- Minor and I agree to accept and assume any and all risks of property damage, personal injury, or death associated with Minor’s participation in this Program.
- Minor and I acknowledge and agree that the Federal Reserve Bank of Kansas City is permitting Minor to participate in the Program in reliance upon this agreement and our release and waiver.
- Minor and I recognize the importance of complying with all applicable laws, policies, rules and regulations, and any instructions from Bank staff or posted warnings while participating in this Program.
- I acknowledge and understand that I am waiving any legal claims that either I or Minor may have against the Federal Reserve Bank of Kansas City, its board, officers, employees, or agents for injury or death resulting from this Program, unless due to the gross negligence of the Bank.

#### **Waiver of Liability:**

In consideration for Minor being allowed to participate in the Program, I waive, release, and discharge, on behalf of myself, Minor, Minor’s personal representatives, heirs, next of kin, successors and assigns, the Federal Reserve Bank of Kansas City, its board, officers, employees, and agents from any and all liability for Minor’s death, disability, personal injury, property damages, property theft or claims of any nature which may hereafter accrue to Minor and Minor’s estate as a direct or indirect result of Minor’s participation in the Program.

This release and waiver shall be construed broadly to provide a release and waiver to the maximum extent allowed by law. I, the parent and/or legal guardian of Minor, affirm that I am freely signing this form. I have read this form and fully understand that by signing this form I am giving up legal rights and/or remedies which may otherwise be available to me and Minor regarding any injury, losses or death Minor may sustain as a result of participation in the

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<sup>1</sup> This form should be completed by the participant’s parent or legal guardian if the participant is **under 18**.



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### **Student Board of Directors Application Packet**

Program. I agree that if any portion is held invalid, the remainder will continue in full legal force and effect.

Name of Minor \_\_\_\_\_ Minor Date of Birth: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name of Parent/Guardian: \_\_\_\_\_



## Student Board of Directors Application Packet

### WAIVER OF LIABILITY<sup>2</sup>

***THIS IS AN IMPORTANT LEGAL DOCUMENT. PLEASE READ CAREFULLY.***

#### **Acknowledgment and Grant of Permission:**

By signing this form:

- I understand that the Student Board of Directors program (the “Program”) will include local travel around the Omaha metropolitan area, and that such travel may include transportation via bus, public transportation, car.
- I agree to accept and assume any and all risks of property damage, personal injury, or death associated with my participation in this Program.
- I acknowledge and agree that the Federal Reserve Bank of Kansas City is permitting me to participate in the Program in reliance upon this agreement and this release and waiver.
- I recognize the importance of complying with all applicable laws, policies, rules and regulations, and any instructions from Bank staff or posted warnings while participating in this Program.
- I acknowledge and understand that I am waiving any legal claims that I may have against the Federal Reserve Bank of Kansas City, its board, officers, employees, or agents for injury or death resulting from this Program, unless due to the gross negligence of the Bank.

#### **Waiver of Liability:**

In consideration for being allowed to participate in the Program, I waive, release, and discharge, on behalf of myself, my personal representatives, heirs, next of kin, successors and assigns, the Federal Reserve Bank of Kansas City, its board, officers, employees, and agents from any and all liability for my death, disability, personal injury, property damages, property theft or claims of any nature which may hereafter accrue to me and my estate as a direct or indirect result of my participation in the Program.

This release and waiver shall be construed broadly to provide a release and waiver to the maximum extent allowed by law. I affirm that I am freely signing this form. I have read this form and fully understand that by signing this form I am giving up legal rights and/or remedies which may otherwise be available to me regarding any injury, losses or death I may sustain as a result of participation in the Program. I agree that if any portion is held invalid, the remainder will continue in full legal force and effect.

Signature of Participant: \_\_\_\_\_

Date: \_\_\_\_\_

Name of Participant: \_\_\_\_\_

Please have a parent/guardian complete and sign this form.

<sup>2</sup> This form should be completed by the participant if he/she is **18 years old or older**.



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## Student Board of Directors Application Packet

### Emergency Contact Information Form

Please use the following contact information in the event of an emergency.

Primary Emergency Contact Name (print):

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Relationship to Student:

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Work Phone:

Home Phone:

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Cell Phone:

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Alternate Emergency Contact Name (print):

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Relationship to Student:

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Work Phone:

Home Phone:

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Cell Phone:

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Parent/Guardian Signature:

Date:

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## Student Board of Directors Application Packet

### Image Waiver and Release Form

To be eligible to participate in the Student Board of Directors Program, you must provide a signed copy of this form. For participants under the age of 18, the form must be signed by the participant's parent/guardian.

This release is entered into between the Federal Reserve Bank of Kansas City ("Bank") and the applying student \_\_\_\_\_, individually, or on the aforementioned minor child's behalf by me, as the minor child's parent or guardian, in consideration for the individual's participation in the Student Board of Directors Program.

I authorize the Bank to create recordings of the above-referenced individual's image, likeness, and/or voice ("Recordings") in connection with a video created for the Student Board of Directors Program. I agree the Recordings may take the form of photographs, films, video and audiotapes, CD-ROMS, DVDs, digital files, and/or any other media, whether now existing or later invented. Bank may use the recordings at the Bank's discretion. Bank may use and license others to use recordings in their original or edited form in any media for any and all educational or commercial purposes, and may use and license others to use my name, image, likeness, voice and biographical or other information in connection with the Recordings.

I understand that use of the recordings may include, but not necessarily be limited to, the following:

- Internal use at Bank and other institutions, including streaming on the Internet;
- Distribution through various means, which may include satellite broadcast, cable TV, webcast, on-demand, physical media; and
- Educational, commercial or promotional use.

I, or the minor child on whose behalf I am signing this Waiver and Release Form, am not subject to any prior agreements that would limit the scope of the permission being granted here. I further acknowledge that I will not be compensated for any uses made of the Recordings, and that Bank exclusively owns all rights to the Recordings.

I personally or on behalf of the minor child for whom I am signing this Waiver and Release Form, agree to indemnify the Bank, and hold it, its directors, officers, agents, and employees harmless from any and all liability, damages, losses, and expenses, including reasonable attorneys' fees, incurred by them as a result of any claim, lawsuit, demand or judgment arising out of the performance (or non-performance) of my obligations under this Waiver and Release.

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_



## **Student Board of Directors Application Packet**

### **Attendance Policy Acknowledgement**

Regular attendance and active participation are important for each student's success in the Student Board of Directors Program. As most meetings occur during the school day, attendance to each meeting is required.

We understand situations may arise that prevent a student's attendance and as such, the Federal Reserve Bank of Kansas City has established the following attendance guidelines:

#### **Excused Absences**

To ensure an absence is excused, a student's parent/guardian must notify the Federal Reserve Bank of Kansas City, Omaha Branch as soon as possible by calling the Student . Acceptable reasons for excused absences are:

- Family or personal emergency,
- Illness,
- Excused absence from school on the same day, or
- School functions.

#### **Unexcused Absences**

Upon a student's first unexcused absence, the student will be reminded of the attendance policy. In the event of a second unexcused absence, the student will be removed from the Student Board of Directors Program. For each absence and if removed from the Program, the student's parent(s)/guardian(s), school administrator and recommending teacher/administrator will be notified.

The Federal Reserve Bank of Kansas City also reserves the right to remove a student from the program if he/she is not meeting the expectations of the Student Board of Directors Program.

By signing below, you are acknowledging that you have read the attendance policy and agree to the terms as outlined.

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_