

Full-Time Analyst Opportunities

www.kansascityfed.org

The Federal Reserve Bank of Kansas City offers many challenging and rewarding career opportunities in the financial services industry. Legislative changes and technological innovation in communications and information processing are reinventing the way banks and other financial institutions conduct business. Because of the importance of our work and the trust that the nation instills in us, our staff is comprised of dedicated individuals committed to our mission of assuming a stable, well functioning financial system. We have a diverse team of employees who demonstrate integrity and pride in all they do. As a member of the Federal Reserve team, you will be offered diverse assignments that will challenge you and develop your skills. We reward strong performers with increasingly complex assignments and promotional opportunities. Individuals who demonstrate strong leadership skills may quickly take a lead role and may earn the opportunity to assume a leadership position within the organization. *Positions are available in the Kansas City office.*

Key Activities Include:

- Participate in a variety of challenging assignments.
- Serve as “consultants” to management by completing projects and preparing recommendations for improving current practices or implementing new programs.
- Conduct diverse assignments within the Bank that range from quantitative analytical projects, such as assisting with tracking budget variances and operating costs to creative assignments, like planning department or bankwide events. Sample projects include:
 - Financial projections and budget preparation
 - Support the research, recommendation and implementation of new products and services
 - Development of policies and procedures
 - Administration of division’s website

Positions may be available in the following departments:

Audit	Facilities Management	Information Technology
Cash Operations	Financial Management	Protection
Check Automation Services	Human Resources	Treasury Services
Customer Relations and Support Office	Human Resources Technology Center	Wholesale Payments

Required Education and Skills:

- Bachelor’s degree required.
- Strong project management skills, including organization, planning and execution, analytical and problem solving skills.
- Knowledge of budget and accounting principles and systems.
- Effective communication and interpersonal skills, including the ability to work effectively in a team environment.
- Proficient computer skills in programs including, but not limited to, Word, Excel, PowerPoint, Project, Internet, and e-mail programs.

Connect with us on LinkedIn, Twitter, and our YouTube channel - Kansas City Fed.