



First Day Experience

March 04, 2021

What to expect on your first day.

What to bring

Please bring the [Identification for Verification of Employment Eligibility form](#).

Dress code

[View our Dress Code](#) to get guidance about what is appropriate to wear to work. For questions about the dress code, please contact your recruiter.

Learn about first day parking

Kansas City

On your first day park in Visitor Parking, located west of the main entrance to the Bank. The building entrance is located on the north side.

Please reference the email from Human Resources prior to your arrival for more information on parking. This email includes your temporary parking pass that must be displayed on your dashboard for your first day only. Permanent parking options will be outlined on your first day so you are aware of where you can park after you start.

Denver

On your first day, park in the Bank's parking lot. The parking lot is located on the southwest side of the building and can be accessed from 15th Street.

At the lot entrance, press the intercom button and give Law Enforcement your name. You may park anywhere that is not designated as a reserved parking spot.

Oklahoma City

In the City Center East Parking Garage, you can park on the 5th level and above. Once you get to the third floor of the Leadership Square Building use the phones to call 405-270-8407. Give the person who responds your name and let them know you are a new employee.

Omaha

Park at the lot in front of the Bank (east side of building). Proceed to the front entrance. Press '04' on the keypad located next to the door. Give the person who responds your name and tell him or her you are a new employee.

Typical first day schedule

Kansas City

Time	Day 1: Culture	Time	Day 2: Connection
9:00 AM	Welcome	9:00 AM	Welcome
9:20 AM	Our Culture	9:20 AM	Where are you going?
9:45 AM	Who are we and what do we do?	9:40 AM	Where are we going?
	BREAK		BREAK
10:25 AM	What do we value?	10:15 AM	Laptop Deployment
12:00 PM	Lunch	11:15 AM	10Central Scavenger Hunt
1:00 PM	We value your experience and well-being	11:45 AM	Next steps, Final Reflection & Conclusion
2:15 PM	Next Steps	12:00 PM	End

*Agenda will be adapted based on delivery format.

Denver

8:15 a.m.

Arrive and meet with your HR representative

9:30 a.m.

Meet with your supervisor

10:00 a.m.

Information technology

11:00 a.m.

Introduction to department

Brief tour

Review Performance Management Plan

Discuss expectations

12:00 p.m.

Lunch with coworkers

Afternoon

Department specific training

8:15 a.m.

Arrive

Introduction to department

Brief tour of the building

Complete branch paperwork

9:00 a.m.

Meet with supervisor

Review department policies and procedures

Discuss expectations

12:00 p.m.

Lunch with co-workers

Afternoon

Department specific training

Omaha

8:30 a.m.

Arrive and meet with Human Resources liaison for an HR overview and meet-n-greet.

9:00 a.m.

Meet with supervisor

Introduction to department

Review department policies and procedures

Discuss expectations

Computer set-up

11:00 a.m.

Brief tour of the building

12:00 p.m.

Lunch with co-workers

Afternoon

Department specific training
